

LEAVE TRAVEL CONCESSION BILL

8. PARTICULARS OF MEMBERS IN R/O OF WHOM THE L.T.C. HAS BEEN CLAIMED :
(including self, if availed)

Details of Journey performed (Onward)

(1993-1994)

Details of Journey performed (Return)

Departure	Arrival	Mode of travel	Air/Train/Bus Ticket Nos.	Distance in Kms.	Amount claimed	Remarks
Date	Place	Date	Place			

Gross Amount Claimed.....

Amount of Advance Sanctioned.....

Balance amount claimed/refunded.....

CERTIFIED THAT...

- The information as given above is true to the best of my knowledge and belief.
- The Air/Train/Bus tickets for the journeys performed are enclosed.
- That my husband/wife is not employed in Govt. Service/Public Sector Undertaking/Corporation/Autonomous Body/Local Body financed by Government.
- That my husband/wife is employed in Government Service/Public Sector Undertaking/Corporation/Autonomous Body/Local Body financed by Government and the LTC has not been availed of by him/her separately or for any of the family members for the block year.....to.....from that organization. Necessary certificate from his/her employer has been enclosed.

Date :

FOR OFFICE USE ONLY

Passed for Rs. _____ Debit _____
 Adjustment Rs. _____ Credit _____
 For Payment Rs. _____

Signature & Designation of the Employee

Countersigned by

Supr/Supdt. Accounts Officer Internal Auditor Financial Controller

Chairman
Dept. / Section
(with seal)