DEPARTMENT OF ELECTRICAL COMMUNICATION ENGINEERING

INDIAN INSTITUTE OF SCIENCE, BANGALORE 560012

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|  | *REQUEST FOR CASH ADVANCE* |
| 1. | NAME OF THE DEPT/SECTION/CENTRE DEPT ADVANCE  CODE No SL.No. |
| 2. | HEAD OF DEBIT IN FULL |
| 3. | AMOUNT OF ADVANCE REQUESTED Rs.  Rupees (in words |
|  | Date:  The Financial Controller W/c  Kindly advance the amount as detailed above at the earliest. Necessary vouchers for the expenditure will be produced in due course.  CHAIRMAN, ECE |

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| COMMITMENT NOTING | | | BILLS SECTION |
| UNIT | Ledger Folio No. | Initials | ADVANCE REGISTER |
| Vol. No. |
| Page No. |
| Item No. |

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| MEMO FOR PAYMENT |
| HEAD OF DEBIT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CASH SECTION  VOUCHER No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_  DEPT. CODE NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ACCOUNT CODE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Pay in Cash Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)  DEALING ASSISTANT SUPERINTENDENT ACCOUNTS OFFICER |