

**DEPARTMENT OF ELECTRICAL COMMUNICATION ENGINEERING
INDIAN INSTITUTE OF SCIENCE, BANGALORE 560 012**

REQUEST FOR CASH ADVANCE			
1.	NAME OF THE DEPT/SECTION/CENTRE Electrical Commn Engineering.	DEPT CODE No	ADVANCE SL.No.
2.	HEAD OF DEBIT IN FULL		
3.	AMOUNT OF ADVANCE REQUESTED Rs. _____ Rupees (in words) _____		
<div style="text-align: right; margin-bottom: 10px;">Date: _____</div> <p>The Financial Controller W/c Kindly advance the amount as detailed above at the earliest. Necessary vouchers for the expenditure will be produced in due course.</p> <div style="text-align: right; margin-top: 20px;">CHAIRMAN, ECE</div>			

COMMITMENT NOTING			BILLS SECTION	
UNIT	Ledger Folio No.	Initials	ADVANCE REGISTER	
			Vol.No. _____	
			Page No. _____	
			Item No. _____	

MEMO FOR PAYMENT	
HEAD OF DEBIT _____	CASH SECTION VOUCHER No. _____
DEPT. CODE NO. _____	
ACCOUNT CODE NO. _____	DATE : _____
Pay in Cash Rs. _____ (Rupees _____)	
DEALING ASSISTANT	<div style="text-align: center;"> SUPERTINDENT ACCOUNTS OFFICER </div>