

REIMBURSEMENT UNDER CHILDREN EDUCATION ALLOWANCE SCHEME

1. Name of Govt. Servant :
2. Designation :
3. Employees/ID Number :
4. Reimbursement claims details:

Sr. No.	Name of the Child/Children	Date of Birth	Name of School/Institution	Class in which studying	Period (should be in academic year)	Amount (in Rupees)
1	2	3	4	5	6	7

5. (a) Whether the child for whom children Education Allowance is applied is a disabled child? Yes/No
 (b) If yes, indicate the nature of disability :
 (c) Indicate the percentage of disability :
 (d) Date on which disability declared :
6. (a) Details of expenses incurred towards school fee/for purchase of text books & note books, uniforms & shoes and for which reimbursement under Children Education Allowance is claimed:-

Sl.	Description of fee paid	Amount (in Rupees)	Sl.	Description of fee paid	Amount (in Rupees)
A	Tuition Fees		G	Laboratory Fee	
B	Admission Fees		H	Library Fee	
C	Special fee charges for Agriculture Electronics, music of any other subject		I	Fee for extra Curricular activities	
D	Fee charged for practical work under the programme of work experience		J	Expenses incurred in purchase of one set of text books and Note books	
E	Fee paid for the use of any aid or appliance by the child		K	Expenses incurred in purchase of two set of Uniform/Uniforms	
F	Games/Sports Fee		L	Expenses incurred for purchase of One set of School Shoes	

P.T.O

1. Details of cash receipt No./Counterfoil of Bank Challan/Credit voucher no./any other document (enclose original copy):

2. Certified that the child/children mentioned in respect of whom reimbursement under Children Education Allowance is being claimed is/are wholly dependent upon me and that the children education allowance mentioned against the child/each of the children has actually been paid by me.

3. Further certified that:

- i) My spouse is/is not a Central Government/State Government/PSU/Local Self Government employee and is/is not entitled to reimbursement under Children Education Allowance Scheme.
- ii) My spouse shall not claim reimbursement under children education allowance scheme or reimbursement of tuition fee, hostel subsidy etc. under any other scheme, if applicable, from his/her organization for the academic year for which reimbursement under children education allowance scheme is being claimed by me.
- iii) During the academic year covered by this claim, the child/children attended the school(s) regularly and did not absent himself/herself/themselves from the school(s) without proper leave for a period of exceeding one month.
- iv) My child/children in respect of whom reimbursement under children education allowance scheme is claimed is/are studying in the schools which is/are recognized school(s) (Not applicable to schools run by Central Government/State Government/Union Territory Administration/Municipal Corporation/Municipal Committee/Panchayat Samiti/Zilla Parishad).
- v) The particulars/information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement under Children Education Allowance Scheme. I undertake to intimate the same promptly and also to refund excess payments, if any made. **Further I am aware that if at any stage the information/documents furnished above is found to be false I am liable for such disciplinary action, as deemed fit by the Competent Authority.**

(Signature of the Employee) _____

Branch: _____

Ph.No. _____

Date: _____