

CERTIFICATE

1. I travelled in the class of accommodation to which I am entitled.
2. I certify that I did not perform the road journeys for which mileage allowance has been claimed at the higher rates prescribed in Rule 46 of the Supplementary rules by taking a single seat in any public conveyance, which plies regularly for hire between fixed points and charges fixed rates.
3. I also certify in respect of the journeys for which road mileage is claimed.
 - (i) at Rs. 2-00 per Kilometre, I have actually travelled in own Car/full Taxi without sharing the cost of propulsion with any other person.
 - (ii) at Rs. 1-00 per Kilometre, I actually travelled in a Taxi by taking a single seat and that my share of expenses is not less than the amount claimed.
 - (iii) at Rs. 1-00 per Kilometre, I actually travelled in a Scooter/Motor Cycle/Autorickshaw without sharing the cost of its propulsion with any other person.
 - (iv) at Rs. 0-50 paise per Kilometre, I actually travelled in a Scooter/Motor Cycle/Autorickshaw and that my share of expenses is not less than the amount claimed.
3. I was actually and not merely constructively present in the camp on all days for which allowance has been claimed.
4. The distances for which the mileages are claimed are correct to the best of my knowledge.

Station: _____ Countersigned by (Faculty Advisor(Only for Students))

Signature & Designation of the Drawer

Date: _____

Signature and seal of the Department Chair

FOR THE USE OF OFFICE ONLY

Noted L.F. No. Unit V	
Exp. Noted L.F. No. Unit:	

Passed for Rs..... Debit.....

Adjustment Rs..... Credit.....

For Payment Rs.

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DIRECTOR

Superintendent Accounts Officer Internal Auditor